

# Public Schools of Plainfield

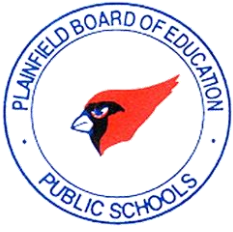
## INFORMATION TECHNOLOGY DEPARTMENT

1800 West Front Street  
Plainfield, NJ 07060  
(908) 731-4365 Fax: (908) 731-4433

June 3, 2019

The Information Technology Department will start the Ipad collection process next week. Listed below, you will find the collection dates and guidelines for this process. We will coordinate with the building Administrators to confirm the time and location for the collection.

<i>Date</i>	<i>Phase</i>	<i>School</i>
Friday, June 7 <sup>th</sup>	1 <sup>st</sup> Collection	PAAAS PHS
Friday June 14 <sup>th</sup>	2 <sup>nd</sup> Collection	PHS
Friday June 14 <sup>th</sup>	<b>Final Collection</b>	PAAAS
Monday, June 17 <sup>th</sup>	<b>Final Collection</b>	PHS
Wednesday, June 19 <sup>th</sup>	<b>Final Collection</b>	Maxson Hubbard Cedarbrook
Thursday, June 20 <sup>th</sup>	<b>Final Collection</b>	Maxson Hubbard Cedarbrook



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Devices must be returned by the dates listed above. There will be no exceptions. Students will sign off indicating the condition of each item that was deployed i.e. device, case, and power cord. Failure to return devices will result in the following;

1. Locked transcripts , transfers, diploma etc.
2. Students will not be able to participate in any school activities.
3. Police will be notified of all missing devices
4. Other measures deemed appropriate
5. Missing devices or accessories will result in paying a fine.